

Student's Declaration

Student's Contact Information

Ms. Mr. Family Name First Name
Degree Sought: Master's Doctorate Student Number
Department / School, Faculty:
Research Supervisor: Family Name First Name Ms. Mr.

Research With Human Subjects

Definition: Any research conducted with living human subjects who must be directly contacted, including interviews or access to personal information; any research involving the observation of human behaviour in a natural environment; any research conducted with embryos, foetuses, human remains, organic fluids, human cells, or human cadavers. Ref : *Énoncé de politique des trois Conseils : Éthique de la recherche avec des êtres humains*, Rules 1.1 and 2.3 as well as the CÉRUL website at the following address: <http://www.cerul.ulaval.ca/menu1.7.html>)

Does your research project involve human beings? **Yes** (See sections A and C)

If **Yes**, project title: **No** (See sections B and C)

SECTION A

Step 1

Before proceeding with any recruitment of human subjects, discuss matters with your research supervisor and determine at what point your project will be sufficiently defined to allow you to determine the steps you intend to take, especially the component of your project which involves human subjects.

Step 2

Determine if you must obtain approval from a research ethics committee or if your project meets the exemption criteria specified by the CÉRUL. The CÉRUL has identified a certain number of situations for which it may be considered that, while respecting the *Policy Statement of the Three Councils: Research Ethics With Humans*, a student may complete his project without its intervention. If for example your project is part of a project which has already been submitted by your research supervisor and previously approved by the CÉRUL or by a research ethics committee affiliated with Université Laval, it may meet conditions for exemption. A student and his research supervisor must read the exemption conditions (see Form VRR-103) and determine if the project in question complies with them.

Step 3

- A. Fill out the application for approval form (VRR-102) and this declaration (VRR-101) and forward them to the CÉRUL to obtain its approval. If your project is being completed in an institution affiliated with Université Laval which has its own ethics and research committee and if it does not meet the conditions for exemption, it is this committee which must approve the project. Do not forget to remit a copy of the VRR-101 to your academic program unit.
- B. If your project meets the conditions for exemption, fill out the VRR-103 form and forward it to the CÉRUL (printed and duly signed) and forward a copy to your academic program unit.

SECTION B

You must remit this declaration to your academic program unit for insertion in your student's file. If you must undertake research involving human subjects during your academic career, it is important to remember that you must fill out this declaration and the request for approval form (VRR-102) once again and forward them to the CÉRUL to have your project assessed and obtain approval from the Université Laval Ethics Committee before beginning your work.

SECTION C

Your signature certifies that you have given this information to the best of your knowledge and that as the case may be, you undertake to obtain the required approvals before beginning research involving human subjects.

Student's Signature _____ Date _____

* You must remit this declaration to your academic unit, for insertion in your student's file.